

THE MATTABASSETT DISTRICT

Memorandum

Date: July 7, 2020

Subject: Agenda – Monday,
July 20, 2020 @ 7:00 PM
REMOTE Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: 1 (646) 749-3112

Access Code: 987-996-389

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

GoTo Meeting website link Option: *(must have microphone capability)*
<https://www.gotomeet.me/MattabassettDistrict/july-20th-board-meeting>

Public Speakers

A G E N D A

Roll Call

| | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of June 15, 2020 | 1 - 4 |
| 2. Treasurer's Report | 5 - 13 |
| a. Receipts & Expenditures – FY 19-20 | 7 |
| b. Operating Fund Statement of Income | 8 |
| c. Cash Flow Graphs | 9 - 11 |
| d. Investment Schedule | 12 |
| e. Investment Bank Distribution | 13 |
| 3. Budget Statement | 14 - 17 |
| 4. Check Register Report – June, 2020 | 18 - 20 |
| 5. Staff Reports | 21 - 37 |
| a. Monthly Report | 21 - 28 |
| b. Safety/Energy Report | 29 |
| c. Operational Profile | 30 - 33 |
| d. Monthly Flows & Rainfall Data for the Past Two Years | 34 |
| e. Effluent Quality Graph | 35 |
| f. Nitrogen Graph | 36 |
| g. Maintenance Graph | 37 |
| h. Executive Director & Staff Action Items | |
| 1. Checkbook Analysis | |
| 2. Cash Flow Analysis | |
| 6. Committee Reports | |
| a. Engineering – (purple) | |

- b. Finance
- c. Human Resources (yellow)
- d. Property Management
- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District Board of Directors will be held on **Monday, August 17, 2020 at 7:00 PM**, via GoTo Meeting.